

ST CIARAN'S COLLEGE

15 Tullybryan Road

Ballygawley

Dungannon BT70 2LY

Telephone: 028 8556 8640

Fax: 028 8556 8660

Email: info@stciarans.ballygawley.ni.sch.uk

Website: www.stciaransballygawley.org

Principal: Mr Paul Lavery BSc, PGCE, MEd, PQH(NI)

Chairperson of the Board of Governors: Mrs Deirdre McSorley LLB

Maintained Secondary

Age Range: 11 – 19

Admissions Number: 125

Enrolment Number: 760

Parents and P7 students are invited to visit the school on **Thursday 15 January 2026 at 7.00 pm**

RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS TO THE SCHOOL

The Board of Governors draws up the admissions criteria and delegates to an Admissions Subcommittee, which includes the Principal, the responsibility for applying these criteria. Any reference herein to the term Board of Governors includes any Committee or Subcommittee appointed by the Board of Governors for the purposes of applying the Admission Criteria set out herein.

ADMISSIONS CRITERIA 2026

Parents are responsible for ensuring that the Transfer Application contains all the information necessary for the Admissions Subcommittee to apply their admissions criteria and that the applications are submitted on time.

The following admission criteria will be applied by the Board of Governors of St. Ciaran's College to P7 students applying for admission in September 2026

In the event of over-subscription in the case of the first or subsequent criteria the next criteria will be applied in order.

1. Resident in the parish of Aghaloo, Aughavea/Aughentine, Beragh, Clogher, Errigal Ciaran, Eskra, Killeeshil.
2. Applicants for whom a sibling is currently attending.
3. Children who attend St. Joseph's Primary School, Galbally
4. Children who are not a resident of a contributory parish but who attend;

Blessed Patrick O'Loughran, Castlecaulfield

Drumduff P.S.

St. Brigid's P.S., Altamuskin

St. Joseph's P.S., Caledon

St. Macartan's, P.S., Clogher

St. Mary's P.S., Aughnacloy

St. Mary's P.S., Cabragh

St. Oliver Plunkett P.S., Beragh

St. Patrick's P.S., Aughadarragh

St. Mary's P.S., Carland

Derrylatinee P.S.

Roscavey P.S.

Roan P.S.

St. Lawrence's P.S., Fintona

St. Malachy's P.S., Glencull

St. Mary's P.S., Ballygawley

St. Mary's P.S., Fivemiletown

St. Patrick's P.S., Donaghmore

St. Patrick's P.S., Eskra

5. The eldest of the family.
6. Age – The eldest applicants established by date of birth as entered on a birth certificate.

If applicants are still tied at Criteria 6, then priority shall be determined amongst these tied applicants according to the placement of their surname in a rank order determined according to a random selection of letters (if applicants have the same surname then first forename shall then be used in alphabetical order).

If applicants are still tied after this, then priority will be determined amongst them by a method of random selection.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on or uploaded to the online application. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the online application or uploaded to it including whether the child attends a contributory primary school and which parish they belong to.

Duty to Verify

Board of Governors require supplementary evidence to support or verify information on any application. The provision of false or incorrect information or the failure to provide information within the deadlines set by the school can result in the withdrawal of a place and the inability to offer a place on the part of any school nominated on the applicant's application.

Documentation to be uploaded with application	<p>Any one of the following documents can verify child's age or name: Child's Birth Certificate; Letter awarding Child Benefit to the child or another letter relating to this benefit; Child's Medical Card; Child's passport; Child's adoption certificate</p> <p>Any 2 of the following documents can be used to verify address at which child is resident: Bank or building society statement; Utility bill (for instance Electricity, Gas, Television Licence, Telephone); Addressed payslip; Letter awarding Child Benefit to the child or another letter relating to this benefit; Mortgage statement; Land and Property Services rates demand; Financial statement such as ISA, Pension or Endowment; Current Driving Licence; Rental agreement</p>
--	---

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 27 January 2026 at 12 noon (GMT) and an application submitted by the closing date of 19 February 2026 at 12 noon (GMT) will be treated as a punctual application. An application received after 12 noon (GMT) on 19 February 2026 and up to 4pm on 24 February 2026 will be treated as a late application.

APPLICATIONS AND ADMISSIONS TO YEAR 8

Year	Admissions Number	Total Applications	Total Admissions
2023/2024	125	154	145
2024/2025	125	156	148
2025/2026*	125	152	158

****The Total Admissions for year 2025/2026 includes all Year 8 children admitted to the school including those who have a statement of special educational needs and/or may be attending SPiMS.***

(SPiMS = Specialist Provision in Mainstream School)

CRITERIA FOR TRANSFER BETWEEN SCHOOLS

In the event of St. Ciaran's falling below the total enrolment number attributed to it by The Department of Education Northern Ireland, (i.e. being undersubscribed) transfer of students from another secondary/grammar school into St. Ciaran's College, Ballygawley during Year 8 or into other years i.e. Years 9, 10, 11, 12, 13, 14, may be possible. In such an event, the Board of Governors has determined that the criteria set out below will apply if there are two or more suitable applicants for a place.

1. Resident in the parish of Aghaloo, Beragh, Errigal Ciaran, Clogher, Eskra, Killeeshil, Aughavea/Aughentaine.
2. Applicants for whom a sibling is currently attending.
3. Children who attend St. Joseph's Primary School, Galbally.
4. Children who are not a resident of a contributory parish but who attend the Primary Schools listed above.
5. The eldest child of the family.
6. Age – The eldest applicants established by date of birth as entered on a birth certificate.

Candidates must provide sufficient information at the time of application to allow the admissions criteria to be fairly applied. They must also indicate acceptance of all school rules and regulations. Incorrect information may lead to the withdrawal of an offer of a place.

POST 16 COURSES

TRANSFER FORM 2026/27

ADMISSION CRITERIA FOR YEAR 13

1. All applicants seeking admission to Year 13 must provide satisfactory reports from their Year Head in relation to attendance, punctuality and conduct. Applicants from other schools may be considered subject to acceptable school reports, attendance, work record and behaviour.
2. A pupil may be accepted into the school provided that this would not prejudice, in the opinion of the Board of Governors, the efficient use of the school's resources.
3. For admission into all Post 16 courses a minimum of 6 GCSEs at grade C is required including GCSE maths and/or GCSE English. Students who have not obtained a grade C or above in English and Maths will be required to repeat.
4. A pupil will be considered for enrolment provided that the school will not exceed its enrolment number as determined by the Department of Education; class sizes, including practical sizes as determined by the DENI would not be exceeded.
5. The admission of a pupil may not result in an increase in class size beyond that which is deemed appropriate by the school.
- 6(a). In the case of oversubscription to our sixth form priority will be given to our own previous Year 12 pupils and also may be based on best results at GCSE using a points system with 10 points for an A*, 8 points for an A, 6 points for a B and 4 points for a C* being used to fill vacant spaces.
- 6(b). In the event that two applicants have the same points score, priority will be given to pupils accordingly to chronological age, starting with the youngest.
- 6(c). Admission to any Post 16 study area will be dependent on the numbers of places available, subjects with very small numbers of applicants may not be viable to timetable.
7. Acceptance of applicants to attend this school at Post 16 is dependent on the agreement of students and their parents/guardians to accept and observe all school regulations.

Criteria for any extra places made available by the Department of Education for admission into Year 13

The Department of Education may, on request, increase the number of pupils that the school can admit to its Year 13. Places that become available in this way shall be allocated only to pupils who meet the basic eligibility criteria for sixth form study (as above) and shall be allocated in the order determined by the criteria to be applied in the order set down.

1. Pupils who have most recently completed Year 12 in St. Ciaran's College.
2. Pupils from other schools where admission to an extra place at St. Ciaran's College has been agreed by the Department of Education.*

*Parents should note how the Department of Education will, in response to a school's request, increase the school's enrolment number in order to allow an extra post-16 pupil to enrol. DE will first check whether there is another school or schools of a type suitable for that pupil within an hour's journey of where the pupil lives. If there is, DE will then check whether this other school or schools may provide all of the Post-16 courses that the pupil wishes to pursue. If these checks find that no other suitable school may provide all of the Post-16 courses that the pupil wishes to pursue - then DE will agree a school's request for an extra place.

What is a school of a type that is suitable for a pupil?

To determine this DE first considers all schools to be one of 4 types: (i) denominational, (ii) non-denominational, (iii) Integrated and (iv) Irish – Medium. A school requesting an extra place for a post-16 pupil will belong to one of these 4 types and DE will consider any other school or school from this same type as suitable for the pupil. DE will also consider as suitable for the pupil any school from the same type as the type of school that the pupil attended in year 12.

ADMISSION CRITERIA FOR YEAR 14

1. Entry to Year 14 from Year 13 is dependent upon a satisfactory academic performance at AS Level as determined by the Post 16 Leadership team in consultation with the relevant Advanced Level teachers. The pupil's attendance, punctuality and behavioural record will also be taken into account.

St Ciaran's College does not operate a waiting list for students who apply for a place to any year group and are unsuccessful. Each application is decided upon at the time of receipt.