

Instructions for Setting Up the App

Points to note:

- It's a 2 stage process - you are required to **register** first and then **install** the **SIMS Parent App** on your smart phone or device (or just use the website, if you prefer)
- Close all other windows during the registration process
- Any usernames/passwords will relate to the account you are using to register for the app (so whatever you set up when you created your facebook/twitter/google/Microsoft/etc account)

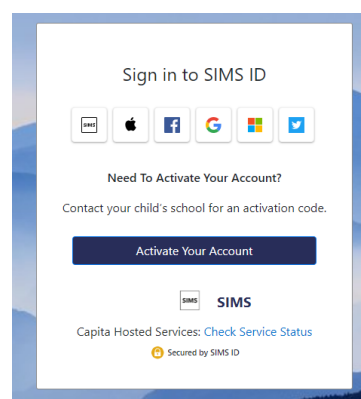
REGISTRATION

Step 1: Open the invitation email that was sent from noreply@sim.co.uk to the email address you have provided us. *Check your junk mail if it has not arrived in your Inbox.*

Step 2: Click on the “[click this link](#)” link within the email

Step 3: **Choose the account type** you would like to register with. Be aware that SIMS ID can't be used!

Step 4: Check your name and click on the **Register button**



Step 5: **Answer the security question** – this will usually be the date of birth for one of your children, following the format of dd/mm/yyyy. For example 26/02/2005

Step 6: Click on the **Verify Button**.

Step 7: Once complete, you have registered and are logged in to the **web version of the Parent App**.

From here you have two options:

- The preferred one is to install the SIMS Parent App from the **Google Play store** or from the **App store** (*See next page for APP Set Up*).
- Or you can use the web version of the Parent App which can be accessed from <https://www.sims-parent.co.uk>

THE APP

Step 1: Go to the Google Play store or the Apple store and search for **SIMS Parent**

Step 2: **Install** the App...



Step 3: **Open** the App

Step 4: After the welcome screen click on the **Sign In** button.

Step 5: On the **Choose Account Type** page select the option you registered with and login using your credentials that you used for registration.

Step 6: The Parent App welcome screen opens. From here you can **view timetables, request updates to contact information, see attendance information and access achievements** for each of your children at the school.

If at any point you have any issues with registration or setting up the app please contact the school using the help form on the school website: <https://stciaransballygawley.org/scc-school-app>